

# WESTFIELD TOWNSHIP

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Regular Meeting  
April 1, 2013

Chairman, Trustee Harris opened the meeting by asking those in attendance to Pledge Allegiance to the Flag followed by roll call.

Trustees present: James Likley, Gary Harris, and Ronald Oiler. Other attendees are listed on sign-in sheet.

## GUESTS WELCOMED

- Lisa Nichols from the Auditor's office mentioned the Annual Memorial Day Essay Contest.
- This is for Medina County 6<sup>th</sup>-8<sup>th</sup> grades (either home schooled, private or public)
- The purpose of this essay is for young people to think about why we honor veterans on Memorial Day and by expressing their thoughts
- 5 different topics:
  1. Interviewing relative, neighbor or veteran
  2. Writing a letter to a soldier real or fictitious
  3. Why is it important for Americans to honor veterans on Memorial Day
  4. Finding quotes that apply to Memorial Day
  5. No longer than a 1,000 words. Judged on content and clarity
  6. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, Cash prizes are generously donated by Wadsworth VFW 1089 and Auditor Kovach.
  7. Deadline May 10, 2013, either by mail or e-mailed.

## CEMETERY & PARK

Trustee Oiler reporting:

- Lee and I have been in contact with the low bidder for the sidewalk project in the park, secured references and bidder has given written statement that they will begin April 15, 2013, weather permitting. **Trustee Oiler made a recommendation to award Premier Concrete & Excavating the bid for the sidewalk project in the park in the amount of \$19,870 beginning April 15, 2013 weather permitting, seconded by Trustee Harris.**
- Discussion: Trustee Likley:
  1. Possible communication with the village as to the schedule and if they are interested in helping with the cost.
  2. Trustee Oiler: This is a capital improvement to our property and the township should pay for the capital improvements but could accept a donation.
  3. Trustee Likley wanted the village given the opportunity to share in the cost.
  4. Lee: If the township bills them for capital improvement then they could possibly lay claim to a portion of the property, maintenance is maintenance. They cannot lay claim on that property if the township pays for the capital improvements.

**Roll call: Oiler, aye; Likley, aye; Harris, aye.**

# WESTFIELD TOWNSHIP

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## **Mowing bid for the complex and cemetery**

Trustee Oiler stated we have all paper work from Creative Touch and they were the low bidder. **Trustee Oiler made a motion to award mowing bid for complex and cemetery to Creative Touch for year 2013, seconded by Trustee Harris. Roll call: Likley, aye; Harris, aye; Oiler, aye.**

## **ROADS**

- Lee had given Lytle's estimate to each trustee.
- Repairs to Ryan (from Eastlake to Kennard), Buffham (from Westfield to Friendsville), and Kennard Road (west from Friendsville to township line) are estimated repairs that need to get done before we chip & seal in the amount of \$17,542.40. We need to get these repairs done as soon as we can because of the deterioration of roadway.
- By April 15<sup>th</sup> we should have a bid package for chip & sealing and the asphalt overlay.
- Daniels Road from Greenwich to interstate bridge will get the asphalt overlay.

**Trustee Oiler made a motion to permit road supervisor to schedule the repairs to Ryan, Buffham, and Kennard Roads in the amount of \$17,542.40, seconded by Trustee Likley. Roll call: Likley, aye; Harris, aye; Oiler, aye**

- Force Account for the Westfield Landing project is \$33,841.23. There is 273 feet that needs to be re-based and re-constructed. The road had been on a non-maintained status for many years and has deteriorated due to the volume of traffic going to the boat ramp now. The section of roadway will need to be excavated 16 inches deep to provide the base and material needed to provide a sound roadway. It will be necessary to close the road for 3 days. It will not be necessary to close the road when Lytle comes in to top coat the area. Lee asked the trustees for a resolution to close the road April 8-10, 2013 weather permitting and if an alternate date is necessary due to weather, the road superintendent will select the alternate date. **Trustee Oiler made a motion to approve the Westfield Landing force account project in the amount of \$33,841.23, seconded by Trustee Harris. Roll call: Oiler, aye; Harris, aye; Likley, aye**

## **RESOLUTION 2013-10 A RESOLUTION FOR AN EMERGENCY CLOSURE OF WESTFIELD LANDING ROAD (T.R. 159) FOR 3 DAYS (APRIL 8-9-10 2013) WEATHER PERMITTING FOR REMOVAL AND RE-BASE 273 FEET OF DETERIORATING ROADWAY**

**Trustee Oiler made a motion to adopt Resolution 2013-10 to close Westfield Landing Road for emergency repairs, seconded by Trustee Harris. Roll call: Likley, aye; Oiler, aye; Harris, aye**

- Lee will have an estimate for crack sealer by the next meeting. He can rent a self-contained machine for application for \$95 and purchase the product.

## **ZONING**

Matt Witmer, zoning inspector reporting: (copy of report is attached)

# WESTFIELD TOWNSHIP

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- ✓ Lesiak – purchased zoning certificate for additions to out- buildings, has moved some equipment. Prosecutor advised of progress
- ✓ Nothing new on Truck Wash or North Coast Soccer
- ✓ BZA will hear a use variance April 17, 2013
- ✓ Trustee Harris mentioned that Mr. Huber (building department) stated he has seen the truck wash in more disrepair and he has the power to either make them tear it down or repair it.
- ✓ No additional information on the 2 houses and barn that are in disrepair.

## FISCAL OFFICER

- Bills presented in the amount of \$7,843.55. **Trustee Likley made a motion to pay the bills as presented, seconded by Trustee Harris. Roll call: Harris, aye; Oiler, aye; Likley, aye**
- Fund Status Investments \$300,318.13 Checking \$560,467.25
- Correspondence: ODOT will hold an open house April 15, 2013 in Ashland

## MINUTES

March 18, 2013 **Trustee Harris made a motion to approve March 18, 2013 as submitted, seconded by Trustee Oiler. Roll call: Oiler, aye; Harris, aye; Likley, aye**

## OLD BUSINESS

- ✓ SPCA invoice – Trustee Likley stated it is not usually appropriate for 501.c.3 organization to bill for services but a donation for their services is acceptable or enter into a contract. It is a non-profit and the county does support this organization. **Trustee Likley made a motion to send a \$100 donation to the SPCA for their services rendered in the 2012 year, seconded by Trustee Oiler. Roll call: Oiler, aye; Harris, aye; Likley, aye**
- ✓ Section 125 tabled until after the Local Government Conference April 3 & 4<sup>th</sup>.
- ✓ Cell Tower - All trustees had a copy of the Assistant Prosecutor’s recommendation “The Right of Refusal” and other language that may be sent to American Tower for an offer lease extension. **Trustee Likley made a motion to proceed with the offer lease extension as prepared, seconded by Trustee Oiler. Roll call: Likley, aye; Oiler, aye; Harris, aye.** Trustee Likley will communicate with David Folk the desires of the board concerning the offer lease extension.

## NEW BUSINESS -

Trustee Likley referred to the letter from Cloverleaf Superintendent Kublis regarding a joint effort of surrounding townships. Trustee Likley will not be able to attend but Trustee Oiler will attend representing Westfield Township. Trustee Likley mentioned that the township has provided the school with salt at township cost and is willing to work with the schools in any way we can.

## ANNOUNCEMENTS

Zoning Commission	Regular Meeting	April 9, 2013	7:30 pm
Trustees	Regular Meeting	April 15, 2013	7:00 pm
BZA	Use Variance	April 17, 2013	7:30 pm

# WESTFIELD TOWNSHIP

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PUBLIC COMMENT – None

A home schooled student attended the meeting to see how a local government conducted a meeting.

**Trustee Harris made a motion to adjourn the meeting at 8:00 pm, seconded by Trustee Oiler.**

**Unanimous**

Approved April 15, 2013